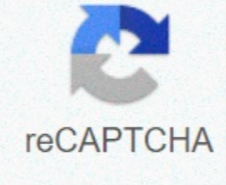




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## Interview questions and answers for maintenance planner

Tell me about yourself, asking your potential boss during a job interview where you've worked so long and hard to land. Is your mind empty, as you're struck dumb by how broad this question is? Or are you overwhelmed by the many possible answers that you know you're about to start babbling about your hometown and that time you peed on your pants in the first row? Hopefully neither of them will happen, as you are at the moment looking for how to answer common interview questions. There's really no right response to something that's mysterious, but there are some good ways to go about making yourself look like the perfect candidate with your smart response. What's the real question? After you've done a lot of homework to craft your smart questions for your interview, you may be a little annoyed that they give you such a cliché. Don't be cruel to her, though. Interviewing candidates for a job is also difficult, perhaps only one of the millions of tasks to complete that day. She's not trying to torture you here, she's giving you the opportunity to say exactly what you need to hear. Think about the context in which the interviewer asks the question, that is, you have to tailor your answer to the specific role you want, says A.J. Arunstein, associate dean of the beyond Barnard office at Barnard College. Tell them what you've done up to this point that makes you fit for the position, and it shouldn't take more than 45 seconds to one minute. When you answer this question, you must have an elevator pitch or an executive summary ready to go, Cindy Ballard, chief hr officer at Talent and literary agency ICM Partners, tells us. Here's the idea: I'm a results-driven HR executive with experience in many industries including media, technology and retail. I have gained my knowledge of human resources by working in both specialized and public human resources roles. My passion and experience is to build human resources from the foundation and provide a human resources experience to their clients that is strategic, meaningful, and drives the company's results. Clues on what to say about yourself will be in the job list, as well as in the about section of the company's website. The employer wants to know if you have the right qualities of a job and personality that will be well intertwined with the company's culture. But it is not enough to tell you that you have solved a good problem or someone geared towards details. Perhaps you should think of pre-examples of things you did at school or in the workplace that illustrate those qualities. In the prep that occurs before, you must reach the point where you can tell your story smoothly and fluently. Once you have it in your head, you can write down some bullet points to bring on your interview, especially if you are the type who develops temporary amnesia when you are nervous. Be sure of And what you can offer them to do, don't make something up to fit this interview function. Instead you find something both real and positive to share. People want to invest in individuals that are compelling, and you can be convincing in a million different ways, Says Braswell. I think people should really accept that and understand their story and what makes them unique. No matter what interview you're doing - whether you're in high school or you're in the 30-year-old workforce - if you can get it out, people want to invest in you. A job interview is the entry point for landing a job, so you should be prepared for the possibility of receiving an interview question that you do not know how to answer. This can happen even to people who have done extensive research on a potential employer and who have extensive experience in the profession being considered. The typical advice is to prepare for difficult questions, but going through a long list of questions and practicing how to answer each one doesn't stop you from feeling stumbled upon by a difficult question. There are many options available to you: admit that you don't know the answer and go to the next question, or provide a question-related answer, or ask an investigative question and see if your interlocutors will throw you a bone. Along the way, the interview question can produce a filly response, like a bad taste in your mouth, and you won't have a good answer. If the interviewer asks which company you work for perfectly, you may fall into a trap. The creator, Rachel Zubeck, writes that you should never say that you will choose any company other than the one in which you are interviewed. Refocus to this particular task. Say I love the opportunities currently available in your organization, and I'm eager to share what special assets you can bring to the job. To reject the question, try if it's okay with you, I would like to turn to the next question. Trying to answer a question is dangerous if you don't want to lose points in the interview evaluation sheet. If you get a question asking why you were laid off, you are not sure why, but you always did your best. If you get a technical question that trunks you, be honest. Say I don't know the technical answer, but I will talk to the people in my department to get that information. Let me tell you about a similar problem I solved in my last job. Talking about a related problem can earn you points for technical expertise. Your employer can ask questions that don't really have the right answer. In this case, your response is just an opportunity for the employer to measure your personality. You may be asked for something that seems irrelevant, like tell me what superhero you want to be and why. Can you go full power in your response, or can you first say something like what kind of superheroes best fit here in your company? Or what he has. The most popular response? If you're not discussing your favorite hero, make sure you deliver the character to what you can offer the organization. Or, use the opportunity to share the winning aspects of yourself, such as being a comedian or excelling in rock climbing sharp-faced. About author Audra Bianca has been writing professionally since 2007, covering a variety of topics and appearing on various websites. Her favorite audience is to write for small business owners and look for a job. She holds a bachelor's degree in history and a master's degree in public administration from a public university in Florida. As excited as you might be for that next big job interview, you're probably also nervous - we all know it's hard to look and sound impressive when your heart is pounding and your brain is going to fight or fly. But no fear, because some simple preparation makes the world of difference. When you go in feeling more confident, you may even find yourself enjoying the conversation. These are some of the most common interview questions you will need to be prepared for. Interview Question 1: Tell me about yourself. Interlocutors usually lead with this one, and although it should be the easiest answer for everyone, sometimes it will be harder. Your mind starts flipping through endless files of information, trying to choose some relevant facts. Is the interviewer looking for a direct, meaningless response? Are they looking for something that would wow them? Do they really want to know about your passion for artisan cheese, or should you memorize it for the second interview? How not to answer: Well, my Enneagram number/Myers Briggs type/star sign is. . . I am the seventh of nine children. . . I grew up in Tulsa and sometimes back there for holidays. . . I'm a bit of an owl of the night. . . I seem to say the obvious, but I was surprised how many people drew blank in the interview and started reciting their resume. There is nothing wrong with giving personal details, but at this stage of the game they should contact the job somehow. (Of course, if the interviewer asks about your family or hobbies, that's different.) How to answer: Here's the deal - The hiring manager tries to sense not only who you are as a person, but how passionate you really are about this role. Keep it relevant and let your passion for your domain come through. Ready to find the job of your dreams? We'll show you how to prepare for this question by thinking about how you get to where you are today - what motivated you to pursue this career and this job? Why does this job matter to you? Consider structuring your answer to some extent like this: I loved \_\_\_\_ for as long as I can remember. I really wanted to keep developing my skills in this area, which I did by \_\_\_\_\_. This eventually led to opportunities to do \_\_\_\_\_ knowledge of this company, so that I can help as many people as possible. Obviously that's going to change to fit your story, but as a rule, try to include details about your past experience in this field and link them to why you're doing what you're doing now and where you want to go from here. Interview Question 2: Why did you leave your last job? Why do you want to leave your current job? This is another one of the most common interview questions (one of the most likely to trip up candidates). The best practice here is to be honest, but don't go into all the hideous details (unless more information is asked). If you leave for an easy reason such as your business was a seasonal situation or your family needed to move, great! If the situation is more complicated, there are some not and no. How not to answer: You don't believe how horrible my coach was last. My co-workers were petty and talked about me behind my back. I always had to work late and on weekends, and I'm sick of it. My manager yelled at me if I was up to just five minutes late for work. They didn't really know what they were doing as a company I didn't get the chance to lead a meeting or project. Or anything. All of these can be very real reasons why you left your job (or asked to leave). I want you to be honest, but always had to work late and on weekends, and I'm sick of it. You should never look like you're complaining, sining or bad talking to your former boss or colleagues, even if they make your life miserable even if you're fired, there's a better way to get close to it. How to answer: The most important thing for the interlocutor to know is that no matter what happened, you have learned and grown from it and are actively working to improve the way forward. Try framing the real reason for leaving positive data, and explain what you've learned and how you plan to use that information in the future. For example, if you leave because of a bad work environment, you can say something like: I work better in a company culture where everyone is supportive and honest, and unfortunately I realized that there are some big problems within the company that have not matched my values. But I am grateful for the experience and have learned that a healthy company culture is a crucial part of finding work for me. If I left, you could say something like this: I was excited to try a new line of work, and thought I would be suitable for it because of my skills in \_\_\_\_\_ and my past experience of \_\_\_\_\_. But as soon as I started working, I found that I misunderstood the business requirements and there had to be more communication on the front end about the skill level needed for this particular task. My manager and I agreed that I wasn't fit, but in the meantime, I was working on my communication skills and honing my craft in other areas by doing \_\_\_\_\_. I'm not going to do that. And Lie about your experiences - for an hiring manager, the truth is only one phone call away. Interview Question 3: What is your greatest weakness/strength? Now comes the embarrassing part where you may feel like you might either throw yourself under the bus or shout your praises from the rooftops. With the right approach and wording, you don't have to do any of those things. Just like why you left your job a question, it's best to be honest and show how you work to overcome vulnerability (but no need to unscrew any emotional baggage). For strengths, be modest but know the value of your skills. How not to answer: I really don't have any weaknesses. I was better at looking than anyone else in my recent company. I get angry when people don't correct things the first time I have time management problems and always seem to get behind. I'm perfect how to answer: When you talk about strengths, try not to give general answers. Everyone will say that they are hard working and want to do a good job. Alternatively, find personality traits and skills gained from your experience and make you a valuable asset to the company. Keep the job description in mind for this answer, and try to highlight the strengths that you really have to match what they're looking for. Instead of just naming the force, consider giving an example of the time you have used at work or the person who has indicated that power is in you. For example, you can say something like: my former leader told me he doesn't know what the team will do without communication skills and the ability to solve problems in difficult situations. In fact, although I was not in a leadership role, he asked me to lead many projects for him. And that's how you come through the humble and the trust! When talking about weaknesses, show that you are aware of yourself enough to know where your problem areas are. Then explain how you deal with this vulnerability and how it works to improve. For example: I'm not big with details. I'm a great picture thinker and I'm all about work, which is why I sometimes overlook small but important things. I've been challenging to ask more specific questions and make sure that I have all the information before shipping to a project I'm excited about. Interview Question 4: What salary do you expect to receive? Talking about salary is never comfortable no one wants to sell themselves short, but sometimes people are also afraid to name a number that seems ridiculously high to the interviewer. Some companies may ask you to give an exact number or at least predict the extent of your salary, so be prepared with some numbers just in case this happens. If they don't have, however, you don't have to name a number. Doing so can be automatically limited to the number you quoted, when the company is willing to pay more. Do your research on job search sites like Actually or Glassdoor to see what the market value of this position is. Then, when asked Question, say something like my expectation is to pay me market value. Interview Question 5: Of all applicants, why do you think you should get the job? When it comes to this corresponding common question, you'll be willing to justify why you're so fit for the company rather than just listing the strengths. It can be scary to think of all the other people applying for this position and how they may or may not live up to them. Instead of focusing on comparison, focus on what it brings to the table and what kind of value it would create for the company. How not to answer: um. . . I have a lot of experience. I'm accurate on time. I'm a quick learner, I know I'm going to do a better job than anyone else, you don't want to repeat the list of strengths I told her for the interview earlier, and you don't want to say anything that all the other candidates will say -- even if that's true. There can be more than 1,000 people applying for this job who are just on time as you are. What makes you different? How to answer: Your strengths can certainly be part of your answer, but it shouldn't be your full answer. Think of all the checkpoints you'd be looking for if you were an employment manager. Is this person suitable for corporate culture? Do they have a competitive level of experience? Do they care about our mission? Do they go further in their work? Then find a way to briefly touch all those points. Your answer should sum up your passion for the company, how your unique combination of skills and strength will bring value, how your previous jobs have prepared you for this, and any major achievements you have made in your field that will distinguish you from other candidates. Include any other meaningful details that show that you have personally invested in this role. This is your time to be bold! Remember that it's important to include specific examples to support what you say. The interviewer not only wants to hear information about you, you just want to have information about this. They want to know why this information makes you the best person for the job. Questions you should not ask in your interview will not be the only person who asks questions in your interview! Any good hiring manager will ask you if you have any questions and should be willing to ask some. There are some questions, although sending the wrong message to your interview can seriously harm your chances of moving forward with the recruitment process. Here are some examples: how many sick time/vacation time will I get? If I got all my hours, could my schedule be flexible? Are you checking your employees' social media accounts? What is the policy if you come late? So, what is this company doing, exactly? When can I get promoted from this position? How often do you give increases to your employees? Are you testing drugs for all your employees? How many warnings do you give before you fire someone? I hope I don't need to explain why this isn't that big. Just use common sense and don't ask questions about salary, benefits or anything that makes you look like a convicted escaped, and you'll be fine! The right questions to ask on the topic: What kinds of people are succeeding here? How will my performance be measured, and how often can I expect comments about my work? Do any of the team members work remotely? (Depending on the situation, you may want to wait until the second or third interview to ask this one.) What is a company-like culture and you can give me some examples of how to play out in a typical work week? Does this company offer employees any opportunities for additional training or professional development? Questions like this show you are eager to know and excited about the opportunity. If you need more tips on standing up in the recruitment process, check out the digital recruitment cycle. It's an online video course filled with 11 lessons to give you the tools and strategy you need to observe and get closer to the job of your dreams. Job.